

**MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 24th day of March, 2016.

**PRESENT:** Earl L. Jann, Chairman  
Jerome D. Schad, Vice Chairman  
Robert Anderson, Treasurer  
Robert F. Gaylord, Executive Director  
Joseph T. Burns, Secretary to the Authority  
Robert J. Lichtenthal, Jr., Deputy Director  
Russell Stoll, Executive Engineer  
Ashley W. Johnson, Deputy Associate Attorney  
Daniel J. NeMoyer, Director of Human Resources  
Karen A. Prendergast, Comptroller  
Steven V. D'Amico, Budget and Financial Analyst  
Terrence McCracken, Director of Employee Relations  
Paul Whittam, Director of Water Quality  
John Mogavero, Chemist/Chief WPTO

**ATTENDEES:** Sean Dwyer  
James Domagalski  
John Jennings

## **CALL TO ORDER**

## **PLEDGE TO THE FLAG**

## **I. - ROLL CALL**

## **II. - READING OF MINUTES**

Motion by Mr. Anderson seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, March 10, 2016.

## **III. - APPROVAL OF MINUTES**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, March 10, 2016.

## **IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**

- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$1,597,025.41 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## ITEM 1

CP01562

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Item No.	Master Number	P/O Number	Description and Vendor	Date	Amount
1	2014018	Amen # 2	PLUMBING SERVICE ADDITIONAL FUNDS NEEDED JOHN W DANFORTH COMPANY (TONAWANDA) * Amount reflects new MPO limit	3/08/2016	14,950.00
2	2030-16		DELIVERY SERVICES 2016 SER. CEN..ELL.SQ..ST.PT..VAN DE MAT. UNITED PARCEL SERVICE Effective 3/21/2016 Thru 3/20/2017	3/21/2016 NEW YORK STATE CONTRACT	5,000.00
3	4512-15CH7	Amen # 3	WATER SYSTEM IMPROVEMENTS CHANGE ORDER NO. 2 NEW FRONTIER EXCAVATING & PAVING INC * Amount reflects new MPO limit	3/14/2016	1,577,075.41
4	5905-16	Amen # 1	RECORDS MANAGEMENT SERVICES EXTEND MPO TO 12/31/2016 IRON MOUNTAIN INFORMATION MANAGEMENT INC * New MPO thru effective date: 12/31/2016 (Original 2/21/2016)	3/08/2016	.00
5	6944-13	Amen # 1	EMPLOYEE ASSISTANCE PROGRAM SERVICES TIME EXTENSION PALLADIAN HEALTH LLC * New MPO thru effective date: 4/30/2017 (Original 4/30/2016)	3/11/2016	.00

Report Totals: 5 1,597,025.41 \*\*

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## ITEM 2

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0052-16	3	012 053 7532 003 ELLICOTT SQ. MAR.2016 ERIE COUNTY WATER AUTHORITY AT&T (ATLANTA GA) POB 105068 Effective 1/01/2016 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,100.00 156.39 943.61	3/21/2016	52.13
1.2	0609-EE5	25	CONT-EE-005 - SERVICES ENDING 2/27/16 ENG DEPT - GEOGRAPHIC INFORMATION SYSTEM CONSULTANT ECOLOGY AND ENVIRONMENT INC Effective 1/01/2014 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 450,000.00 245,990.50 204,009.50	3/21/2016	9,266.50
1.3	1053-16CL	5	LIQUID CHLORINE DELIVERY 03/14/16 VAN DE WATER PLANT JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2016 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 370,300.00 24,334.00 345,966.00	3/21/2016	4,232.00
1.4	1101-16	15	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 800,000.00 90,425.53 709,574.47	3/21/2016	748.00
1.5	1214-16	15	WATER MAIN MATERIALS CONT. ECMA LOCK CITY SUPPLY INC Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 600,000.00 56,597.54 543,402.46	3/21/2016	1,416.00
1.6	1252-14	17	MACHINING AND FABRICATION SERVICES RAW WATER PUMP # 2 STP EDWIN J MCKENICA & SONS INC Effective 8/01/2014 Thru 7/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 84,500.00 50,063.82 34,436.18	3/21/2016 SERVICE REPAIR	3,268.50

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1.7	1304-MP77	69	CONT-MP77,ENG SERVICE THROUGH 1/24/16 PINE HILL PUMP STATION & VAN DE WATER MALCOLM PIRNIE INC Effective 10/10/2013 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 1,615,000.00 1,257,760.49 357,239.51	3/21/2016 CONSULTANT	1,417.14
1.8	1401-16	4	NFG GAS PURCHASED - 2016 ECMA NATIONAL FUEL Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 11,523.44 138,476.56	3/21/2016	9,271.55
1.9	1401-16	5	NFG GAS PURCHASED - 2016 ECMA NATIONAL FUEL Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 11,952.90 138,047.10	3/21/2016	429.46
1.10	1407-16	8	NYSEG POWER PURCHASED - 2016 ECMA NYSEG Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 330,000.00 47,099.09 282,900.91	3/21/2016	7,332.02
1.11	1411-16	8	MISC. SUMMARY INVOICES REC'D 3/11/16 ECMA VERIZON (P O BOX 15124) Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 270,000.00 13,017.30 256,982.70	3/21/2016	1,095.57
1.12	1411-16	9	ELLICOTT SQUARE 100 MB ACCESS-MARCH 2016 ECMA ACCT.#Y2760266 VERIZON BUSINESS Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 270,000.00 14,557.64 255,442.36	3/21/2016	1,540.34

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1.13	1411-16	10	ELLCOTT SQUARE PORT-MARCH 2016 ECMA ACCT.#P2760254 VERIZON BUSINESS Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 270,000.00 17,810.89 252,189.11	3/21/2016	3,253.25
1.14	1415-16	7	NATIONAL GRID POWER PURCHASED - 2016 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 1,000,000.00 119,487.45 880,512.55	3/21/2016	48,591.06
1.15	1424-MC34	5	CONT-MC34, ENG SERVICE THROUGH 2/27/16 STURGEON POINT RAW WATER PUMP STATION MUSSBAUMER & CLARKE INC Effective 7/09/2015 Thru 12/31/2017 Master P/O Amt Total Releases Open Amount 440,611.00 95,959.85 344,651.15	3/21/2016 CONSULTANT	9,282.35
1.16	200776	105	PEST / RODENT CONTROL 2013-2018 STURGEON POINT ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018 Master P/O Amt Total Releases Open Amount 10,000.00 6,790.00 3,210.00	3/21/2016 ERIE COUNTY CONTRACT	55.00
1.17	2014011	83	202-129177401 S/C PRI MARCH 2016 SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2014 Thru 5/22/2017 Master P/O Amt Total Releases Open Amount 350,060.00 144,657.78 205,402.22	3/21/2016 NEW YORK STATE CONTRACT	532.94
1.18	2014015	44	GENERAL SMALL ENGINE REPAIRS REPAIR OF SAWS, PUMPS, GENERATORS, ETC. VOLLAND ELECTRIC EQUIPMENT CORP Effective 4/01/2014 Thru 3/31/2016 Master P/O Amt Total Releases Open Amount 9,500.00 7,509.97 1,990.03	3/21/2016	319.16

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1.19	2015001	24	PROPANE TANK - REFILL - 2016 LINE MAINTENANCE PRAXAIR Effective 1/01/2015 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 6,000.00 3,125.48 2,874.52	3/21/2016	84.00
1.20	2015010	70	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 3,538.88 6,460.12	3/21/2016	30.48
1.21	2015010	71	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 3,570.84 6,428.16	3/21/2016	31.96
1.22	2015023	2	CITYWORKS LICENSE AGREEMENT ERIE COUNTY WATER AUTHORITY AZTECA SYSTEMS, INC. Effective 12/01/2015 Thru 11/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 265,125.00 85,125.00 180,000.00	3/21/2016	14,625.00
1.23	2016014	3	OVERHEAD DOOR (REPAIR SERVICE) ERIE COUNTY WATER AUTHORITY VDW NATIONAL OVERHEAD DOOR INC Effective 2/01/2016 Thru 1/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,500.00 1,076.64 8,423.36	3/21/2016 ERIE COUNTY CONTRACT	659.14
1.24	2016014	4	OVERHEAD DOOR REPAIR EAST DOOR SC ERIE COUNTY WATER AUTHORITY NATIONAL OVERHEAD DOOR INC Effective 2/01/2016 Thru 1/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,500.00 1,228.04 8,271.96	3/21/2016 ERIE COUNTY CONTRACT	151.40



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1.25	2604-15UNI	232	TOWEL, UNIFORM SERVICE VDW & WQ 03/15/16 ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 85,000.00 25,945.84 59,054.16	3/21/2016 NONE	88.93
1.26	2604-15UNI	233	UNIFORM SERVICE 03/16/16 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 85,000.00 26,038.90 58,961.10	3/21/2016 NONE	93.06
1.27	2821-CH007	11	CONT CH-07, ENG SERVICE THROUGH 1/29/16 WATER SYSTEM IMPROVEMENTS CHA CONSULTING INC Effective 10/01/2014 Thru 9/30/2016 Master P/O Amt Total Releases Open Amount 213,000.00 191,277.56 21,722.44	3/21/2016 CONSULTANT	6,795.70
1.28	2821-CH007	12	CONT CH-07, ENG SERVICE THROUGH 2/26/16 WATER SYSTEM IMPROVEMENTS CHA CONSULTING INC Effective 10/01/2014 Thru 9/30/2016 Master P/O Amt Total Releases Open Amount 213,000.00 195,153.56 17,846.44	3/21/2016 CONSULTANT	3,876.00
1.29	3919-16	1	VILLIAGE OF BLASDELL SURCHARGE 2016 CUSTOMER SERVICE AND BILLING VILLAGE OF BLASDELL Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 350,000.00 62,950.52 287,049.48	3/21/2016	62,950.52
1.30	3959-16	6	LEGAL SERVICES AS NEEDED ECMA BARCLAY DAWSON Effective 9/24/2015 Thru 9/23/2016 Master P/O Amt Total Releases Open Amount 100,000.00 21,657.50 78,342.50	3/21/2016	675.00

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1.31	5046-15	36	REDWING SAFETY SHOES ERIE COUNTY WATER AUTHORITY RED WING SHOES (TONAWANDA) Effective 3/15/2015 Thru 3/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 10,000.00 7,764.31 2,235.69	3/21/2016	143.99
1.32	5658-16	329	MOTOR REPLACEMENT MARILLA STATION O'CONNELL ELECTRIC CO, INC (BUFFALO) Effective 6/01/2014 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 2,202,675.00 1,270,922.14 931,752.86	3/21/2016 CONTRACTOR	399.00
1.33	5658-16	330	SWITCHGEAR ROOM LIGHTING UPGRADES VDW O'CONNELL ELECTRIC CO, INC (BUFFALO) Effective 6/01/2014 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 2,202,675.00 1,272,837.34 929,837.66	3/21/2016 CONTRACTOR	1,915.20
1.34	5658-16	332	SCADA FOR VDW AND STPTN 2/3 TO 2/24/16 STURGEON POINT AND VAN DE WATER O'CONNELL ELECTRIC CO, INC (BUFFALO) Effective 6/01/2014 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 2,202,675.00 1,280,778.15 921,896.85	3/21/2016 CONTRACTOR	4,707.72
1.35	5658-16	336	VDW/STP- WALK THRU FOR WIFI AND CAMERAS ECMA O'CONNELL ELECTRIC CO, INC (BUFFALO) Effective 6/01/2014 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 2,202,675.00 1,308,070.97 894,604.03	3/21/2016 CONTRACTOR	638.40
1.36	5812-17	11	CRYPTOSPORIDIUM AND GIARDIA ANALYSIS WATER QUALITY ANALYTICAL SERVICES INC Effective 4/01/2015 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 14,352.00 6,624.00 7,728.00	3/21/2016 CONTRACTOR	552.00

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1.37	5905-16	108	RECORDS MANAGEMENT SERV ECMA RECORDS MANAGEMENT(2007-2015) IRON MOUNTAIN RECORDS MANAGEMENT Effective 2/01/2007 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 180,000.00 100,743.63 79,256.37	3/21/2016 CONSULTANT	1,606.12
1.38	5995-16	3	MUTUAL OF OMAHA STD & LTD MAR.2016 ERIE COUNTY WATER AUTHORITY MUTUAL OF OMAHA Effective 1/01/2016 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 30,000.00 5,340.64 24,659.36	3/21/2016	1,827.92
1.39	6209-15	46	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 3/01/16 KEHIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 679,592.63 263,175.06 416,417.57	3/21/2016	4,977.64
1.40	6209-15	47	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 3/03/16 KEHIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 679,592.63 268,152.70 411,439.93	3/21/2016	4,977.64
1.41	6209-15	48	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 3/07/16 KEHIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 679,592.63 273,126.06 406,466.57	3/21/2016	4,973.36
1.42	6209-15	49	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 3/14/16 KEHIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 679,592.63 278,099.42 401,493.21	3/21/2016	4,973.36

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1.43	6449-16	31	BCBS MONTHLY PREMIUM - MARCH 2016 ECMA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 5,000,000.00 901,656.51 4,098,343.49	3/21/2016	21,978.79
1.44	6449-16	34	GROUP DT-5541 & DT-5542 INV #ECHAD030516 ECMA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 5,000,000.00 1,069,810.38 3,930,189.62	3/21/2016	991.00
1.45	6666-14	166	DISPOSAL OF MATERIALS - ECMA PROPERTIES ECMA 1A & 1B STURGEON POINT MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 Master P/O Amt Total Releases Open Amount 128,576.86 97,841.42 30,735.44	3/21/2016 CONTRACTOR	202.41
1.46	6666-14	167	DISPOSAL OF MATERIALS - ECMA PROPERTIES ECMA 8CY SERVICE CENTER MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 Master P/O Amt Total Releases Open Amount 128,576.86 98,215.78 30,361.08	3/21/2016 CONTRACTOR	374.36
1.47	6666-14	168	DISPOSAL OF MATERIALS - ECMA PROPERTIES ECMA 3C CARDBOARD RECYCLE SERVICE CENTER MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 Master P/O Amt Total Releases Open Amount 128,576.86 98,259.47 30,317.39	3/21/2016 CONTRACTOR	43.69
1.48	6666-14	169	DISPOSAL OF MATERIALS - ECMA PROPERTIES VDM 03/01/2016 MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 Master P/O Amt Total Releases Open Amount 128,576.86 98,426.18 30,150.68	3/21/2016 CONTRACTOR	166.71

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1.49	6666-14	170	DISPOSAL OF MATERIALS - ECMA PROPERTIES VDW RECYCLING TOTERS MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 128,576.86 98,438.18 30,138.68	3/21/2016 CONTRACTOR	12.00
1.50	6666-14	171	DISPOSAL OF MATERIALS - ECMA PROPERTIES VDW 2/2,5,9,10,11,12,15,18,19,23,26. MODERN DISPOSAL SERVICES INC Effective 3/01/2014 Thru 4/30/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 128,576.86 102,881.18 25,695.68	3/21/2016 CONTRACTOR	4,443.00
1.51	6966-16	2	MICROSOFT AZURE CLOUD SERVICES DATA PROCESSING MICROSOFT AZURE Effective 1/01/2016 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 36,000.00 5,346.38 30,653.62	3/21/2016	2,673.78
1.52	7226-16	3	COST OF SERVICE AND RATE STRUCTURE STUDY BUDGET DEPARTMENT RAFTELIS FINANCIAL CONSULTING PA Effective 11/01/2015 Thru 10/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 76,700.00 18,894.72 57,805.28	3/21/2016	8,360.00
1.53	7722-MSA09	16	CONT-MSA9, ENGR SVC THRU 1/30/16 CONST DEPT - WATER SYSTEM IMPROVEMENTS WM SCHUTT & ASSOCIATES PC Effective 10/01/2014 Thru 9/30/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 269,834.00 244,580.14 25,253.86	3/21/2016 CONSULTANT	9,744.00
1.54	7722-MSA09	17	CONT-MSA9, ENGR SVC THRU 2/27/16 CONST DEPT - WATER SYSTEM IMPROVEMENTS WM SCHUTT & ASSOCIATES PC Effective 10/01/2014 Thru 9/30/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 269,834.00 248,827.14 21,006.86	3/21/2016 CONSULTANT	4,247.00

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1.55	7736-14	25	PROVIDE COLLECTION SERVICES CUSTOMER SERVICE SECURITY CREDIT SYSTEMS INC Effective 3/01/2014 Thru 3/15/2017 Master P/O Amt Total Releases Open Amount 30,000.00 16,323.49 13,676.51	3/21/2016	102.82
1.56	8128-16	12	POSTAGE 2016 03/09/16-03/15/16 ECMA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 400,000.00 73,887.34 326,112.66	3/21/2016	7,350.09
1.57	8336-M23	2	CONT-M23, ENGR SERVICE THROUGH 2/29/16 STORAGE TANK REFURBISHMENT MENDEL DUCHSCHERER ARCHITECTS & ENGRS PC Effective 7/09/2015 Thru 12/31/2017 Master P/O Amt Total Releases Open Amount 285,785.00 60,676.00 225,109.00	3/21/2016 CONSULTANT	30,338.00
1.58	8354-16	1	AGENCY COLLECTION FEES-FEB 2016 CASH MANAGEMENT WESTERN UNION FINANCIAL SERVICES INC Effective 1/01/2016 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 1,000.00 24.35 975.65	3/21/2016	24.35
1.59	8511-15	40	CUST #91544 STURGEON POINT FEB 2016 ECMA NATIONAL FUEL RESOURCES, INC. Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 400,000.00 43,700.99 356,299.01	3/21/2016 NEW YORK STATE CONTRACT	1,432.90
1.60	8511-15	41	CUST #91544 VAN DE WATER FEB 2016 ECMA NATIONAL FUEL RESOURCES, INC. Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 400,000.00 45,767.91 354,232.09	3/21/2016 NEW YORK STATE CONTRACT	2,066.92

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.61	8511-15	42	CUST #91544 S/CTR & VUKELIC ECMA NATIONAL FUEL RESOURCES, INC. Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 400,000.00 46,711.63 353,288.37	3/21/2016 NEW YORK STATE CONTRACT	943.72
1.62	8631-14	27	CSEA EMPLOYEE BENEFIT FUND MARCH 2016 ECMA CSEA EMPLOYEE BENEFIT FUND Effective 4/11/2013 Thru 4/30/2017 Master P/O Amt Total Releases Open Amount 430,000.00 255,796.62 174,203.38	3/21/2016	9,860.06
1.63	9483-17	6	FLUOSILICIC ACID ST. POINT 2/29/16 THATCHER COMPANY OF NEW YORK Effective 10/01/2015 Thru 9/30/2017 Master P/O Amt Total Releases Open Amount 353,064.50 52,486.16 300,578.34	3/21/2016	9,142.29
Total Master P/O Releases:					63 338,354.40

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	CLS16-0006	STERILE ALCOHOL PREP PADS VAN DE WATER FISHER SCIENTIFIC	3/21/2016 NEW YORK STATE CONTRACT	269.58
2.2	CLS16-0007	EVAPORATING DISHES AND CYLINDERS VAN DE WATER FISHER SCIENTIFIC	3/21/2016 NEW YORK STATE CONTRACT	328.58
2.3	GJL16-0026	BLANK RECORDABLE CD'S ECMA OFFICE DEPOT INC	3/21/2016	108.20
2.4	GJL16-0027	MAINTENANCE KIT FOR LEXMARK T654 PRINTER ECMA PROVANTAGE CORPORATION	3/21/2016	1,548.30
2.5	GJL16-0028	MAINT/SUPPORT - CISCO EQUIPMENT DATA PROCESSING INERGEX INC	3/21/2016 NEW YORK STATE CONTRACT	34,686.00
2.6	GJL16-0029	WIRELESS PROJECT SERVICE CENTER AND ELLICOTT SQUARE INERGEX INC	3/21/2016 NEW YORK STATE CONTRACT	303.96
2.7	GJL16-0030	LENOVO TRAVEL ADAPTER FOR THINKPADS ECMA PROVANTAGE CORPORATION	3/21/2016	510.00
2.8	GJL16-0031	PRINTER SUPPLIES FOR LEXMARK C925 PRNTR ECMA PROVANTAGE CORPORATION	3/21/2016	835.22
2.9	GJM16-0009	BOBCAT E50 T4 COMPACT EXCAVATOR LINE MAINTENANCE BOBCAT COMPANY (WEST FARGO ND)	3/21/2016 NEW YORK STATE CONTRACT	5,470.20
2.10	GJM16-0010	NOTICE TAGS - DOOR HANGER STYLE METER SHOP JET ACTION INC	3/21/2016	582.50



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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	GJM16-0011	OFFICE SUPPLIES CENTRAL PURCHASING STAPLES ADVANTAGE (STATE CONTRACT)	3/21/2016 NEW YORK STATE CONTRACT	23.86
2.12	HJM16-0004	REPAIR LIMITORQUE ELECTRIC MOTOR ACTUATR VAN DE WATER FILTER NUMBER FCX PERFORMANCE	3/21/2016	2,091.34
2.13	HJM16-0005	EQUIPMENT FOR PLC SYSTEM STURGEON POINT FLOC MIXERS SYSTEM ZELLER CORPORATION	3/21/2016	809.71
2.14	JAT16-0010	FICA REFUND FOR WORKERS COMP PAYROLL ALAN EAGAN	3/21/2016	360.60
2.15	JAT16-0011	FICA REFUND FOR WORKERS COMP PAYROLL BART DIETZ	3/21/2016	263.20
2.16	JAT16-0012	FICA REFUND FOR WORKERS COMP PAYROLL PAUL T KANE	3/21/2016	523.27
2.17	JAT16-0013	FICA REFUND FOR WORKERS COMP PAYROLL TERRECE T SLAUGHTER	3/21/2016	671.92
2.18	JAT16-0014	FICA REFUND FOR WORKERS COMP PAYROLL GEORGE HILLOCK JR	3/21/2016	87.07
2.19	JAT16-0015	FICA REFUND FOR WORKERS COMP PAYROLL DOMINIC LONZI	3/21/2016	55.63
2.20	JCS16-0010	DB-GATE DATABASE CONNECTION SOFTWARE DATA PROCESSING RAZ-LEE SECURITY	3/21/2016	9,900.00

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	JJM16-0002	PLC-SOFTWARE UPGRADE UNITY PRO L PLANTS 4/13/16 TO 4/12/17 ZELLER CORP (404 SONWIL DR)	3/21/2016	3,326.00
2.22	JJM16-0030	HYDRANT PARTS-WATEROUS HYDRANT REPAIR OF FIRE HYDRANT EVERETT J PRESCOTT INC (BLASDELL, NY)	3/21/2016	990.00
2.23	JJM16-0031	2-1/2" FIRE HOSE LINE MAINTENANCE FERRY INC	3/21/2016	1,271.40
2.24	JJM16-0032	SMALL PUMP PARTS LINE MAINTENANCE VOLLAND ELECTRIC EQUIPMENT CORP	3/21/2016	241.44
2.25	JJM16-0033	BRASS CAMBRIDGE COUPLING ECHA H J PIPE & SUPPLY INC	3/21/2016	441.30
2.26	JPP16-0004	SIEMENS VFD CELL MODULE EVALUATION RF BALL PUMP STATION SIEMENS INDUSTRY INC (DRIVES TECH DIV)	3/21/2016	5,368.00
2.27	LJM16-0047	T590 T4 BOBCAT COMPACT TRACK LOADER LINE MAINTENANCE BOBCAT OF BUFFALO	3/21/2016 NEW YORK STATE CONTRACT	2,104.40
2.28	LJM16-0049	BUSINESS CARDS VARIOUS GALLAGHER PRINTING INC	3/21/2016	58.00
2.29	PDM16-0031	BOLTS FOR RAW WATER PUMP REPAIR STP FASTENAL COMPANY	3/21/2016 NEW YORK STATE CONTRACT	38.64
2.30	PDM16-0032	CYLINDER RENTAL VDM/ SLUDGE PLANT PRAXAIR DISTRIBUTION INC	3/21/2016	19.52

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.31	PDM16-0033	BOLTS FOR FILTER VALVE REPLACEMENT VAN DE WATER FASTENAL COMPANY	3/21/2016 NEW YORK STATE CONTRACT	418.28
2.32	RFB16-0044	SCREEN MAINTENANCE AND TRAINING VDM SCREENING SYSTEMS INTERNATIONAL	3/21/2016	1,200.00
2.33	RFB16-0049	SLUDGE CONVEYOR REPAIR PARTS STURGEON POINT FASTENAL COMPANY (PO BOX 978)	3/21/2016 NEW YORK STATE CONTRACT	89.74
2.34	RFB16-0050	REPLACEMENT LIGHTS AND HOLE SAW STURGEON POINT GRAINGER (BUFFALO)	3/21/2016	192.82
2.35	RFB16-0051	VDM LAB CABINETS AND COUNTER TOPS VDM FISHER SCIENTIFIC COMPANY (HANDOVER PARK)	3/21/2016 NEW YORK STATE CONTRACT	13,834.00
2.36	RFB16-0054	REPLACEMENT SCREEN BOLTS VDM TRAVELING SCREENS SCREENING SYSTEMS INTERNATIONAL	3/21/2016	250.00
2.37	RFB16-0055	ELECTRIC IMPACT VDM GRAINGER (BUFFALO)	3/21/2016	311.80
2.38	RFB16-0056	HEARING PROTECTION VDM GRAINGER (BUFFALO)	3/21/2016	134.74
2.39	SAA16-0002	MOTOR MAINTENANCE KELLER STATION PHASE GENERATOR 1 VOLLAND ELECTRIC EQUIPMENT CORP	3/21/2016 ERIE COUNTY CONTRACT	2,325.23
2.40	SDB16-0120	VEHICLE PARTS LINE MAINT. DELACY FORD INC (TRANSIT RD ELMA)	3/21/2016 ERIE COUNTY CONTRACT	52.35

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.41	SDB16-0125	BACKHOE PARTS LINE MAINT. MILTON CAT	3/21/2016 NONE	1,479.17
2.42	SDB16-0126	MECHANICS LIFT LIGHT COVERS LINE MAINT GRAYBAR ELECTRIC COMPANY INC (CHICAGO)	3/21/2016 NONE	239.59
2.43	SEK16-0023	GASKET AND O RINGS STP RAW WATER PUMP #3 SEALING DEVICES INC	3/21/2016	219.85
2.44	SEK16-0024	ARGON TANK REFILL MAINTENANCE CREWS JACKSON WELDING & GAS PRODUCTS	3/21/2016	18.89
2.45	SEK16-0025	TORCH REPAIR, SUPPLIES MAINTENANCE CREWS AIRGAS USA, LLC	3/21/2016	138.00
2.46	SEK16-0026	BATTERIES SCISSORS LIFT EL-DON BATTERY POST INC (ST FRANCIS DR)	3/21/2016 ERIE COUNTY CONTRACT	418.28
2.47	SLZ16-0035	AWWA MEMBERSHIP DUES - 2016 ECMA AMERICAN WATER WORKS ASSOCIATION(RESEARC	3/21/2016	20,363.00
2.48	SLZ16-0036	REGISTRATION - JAY MEYERS/LEN KOWALSKI ECMA SIEMERT EQUIPMENT COMPANY, INC	3/21/2016	150.00
2.49	TAT16-0029	OFFICE SUPPLIES ECMA STAPLES ADVANTAGE (STATE CONTRACT)	3/21/2016 NEW YORK STATE CONTRACT	148.47
2.50	TAT16-0033	OFFICE SUPPLIES STORES OFFICE DEPOT INC	3/21/2016 NONE	155.94

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## Section: 2 Purchase Orders

<u>Item No.</u>	<u>Purchase Order No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
2.51	TAT16-0034	NOCO - GASOLINE ECMA NOCO ENERGY CORP	3/21/2016 NEW YORK STATE CONTRACT	8,930.74
		(TOMA - POB 268)		
		Total Purchase Orders:	51	124,378.73

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## Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount						
3.1	HJM16-0002		LEVEL METER FOR CLEARWELL VAN DE WATER CYCLOPS PROCESS EQUIPMENT ADDITIONAL COST	3/16/2016	15.03						
			<table><tr><td>Orig P/O Amt</td><td>Amendments</td><td>Total P/O Amt</td></tr><tr><td>1,030.00</td><td>15.03</td><td>1,045.03</td></tr></table>	Orig P/O Amt	Amendments	Total P/O Amt	1,030.00	15.03	1,045.03		
Orig P/O Amt	Amendments	Total P/O Amt									
1,030.00	15.03	1,045.03									
3.2	PDM16-0021		REPAIR/ CALIBRATE CHECK VALVE PILOT CONTROL ROSS VALVES ROSS VALVE MANUFACTURING CO INC SHIPPING & HANDLING	3/15/2016	103.07						
			<table><tr><td>Orig P/O Amt</td><td>Amendments</td><td>Total P/O Amt</td></tr><tr><td>7,996.41</td><td>103.07</td><td>8,099.48</td></tr></table>	Orig P/O Amt	Amendments	Total P/O Amt	7,996.41	103.07	8,099.48		
Orig P/O Amt	Amendments	Total P/O Amt									
7,996.41	103.07	8,099.48									
3.3	RFB16-0037		STERN PAC PUMP PARTS CHEMICAL FEED PERTECH INC SHIPPING	3/17/2016	12.58						
			<table><tr><td>Orig P/O Amt</td><td>Amendments</td><td>Total P/O Amt</td></tr><tr><td>848.00</td><td>12.58</td><td>860.58</td></tr></table>	Orig P/O Amt	Amendments	Total P/O Amt	848.00	12.58	860.58		
Orig P/O Amt	Amendments	Total P/O Amt									
848.00	12.58	860.58									
Total Purchase Order Amendments:					3 130.68						
Report Totals:					117 462,863.81						

**VI. - UNFINISHED BUSINESS (NONE)**

**VII. - NEW BUSINESS (RESOLUTIONS 3-18)**

**ITEM 3 - FINAL ACCEPTANCE OF PROJECT WITH AMSTAR OF WESTERN NEW YORK, INC. FOR CONTRACT NO. W-22B, STORAGE TANK REFURBISHING IN THE TOWNS OF LANCASTER AND ORCHARD PARK, ERIE COUNTY, NEW YORK, PROJECT NO. 201300266, CONTRACT NO. 14-23-08 - \$49,835.17**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 13<sup>th</sup> day of August, 2014, the Erie County Water Authority ("Authority") entered into a contract with Amstar of Western New York, Inc. for Contract No. W-22B, Storage Tank Refurbishing in the Towns of Lancaster and Orchard Park, Erie County, New York, identified as Contract No. 14-23-08; and

**WHEREAS**, Amstar of Western New York, Inc. has submitted a final invoice in the amount of \$49,835.17; and

**WHEREAS**, Wendel Companies, Consulting Engineers and Russell J. Stoll, Executive Engineer recommend acceptance of said project;

**NOW, THEREFORE, BE IT RESOLVED:**

That the above project is hereby accepted by the Authority as of the date hereof.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 4 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR THE HAMBURG WATER STORAGE TANK, PROJECT NO. 201600006**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority ("Authority") has the authority to contract for expert professional services; and

**WHEREAS**, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

**WHEREAS**, The Authority deems it necessary to issue a Request for Proposal ("RFP") to qualified firms to provide consulting engineering services for the design and construction of a new elevated water storage tank in Hamburg; and

**WHEREAS**, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

**WHEREAS**, The RFP for consulting engineering services for the Hamburg Water Storage Tank will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Leonard F. Kowalski, Sr. Distribution Engineer will be the designated contact person for the RFP with the adoption of this resolution; and

**WHEREAS**, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer, recommend that the Board approve the RFP;

**NOW, THEREFORE BE IT RESOLVED:**

The Authority is hereby authorized to issue a RFP to qualified firms to provide consulting engineering services for the Hamburg Water Storage Tank.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None



**ITEM 5 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR  
FINANCIAL ADVISORY SERVICES, PROJECT NO. 201600069**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

**WHEREAS**, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

**WHEREAS**, The Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide Financial Advisory Services; and

**WHEREAS**, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

**WHEREAS**, The RFP for Financial Advisory Services will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority’s Purchasing Guidelines, Policies and Procedures; and

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director, will be the designated contact person for the RFP with the adoption of this resolution; and

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director, recommends that the Board approve the RFP;

**NOW, THEREFORE BE IT RESOLVED:**

The Authority is hereby authorized to issue a RFP to qualified firms to provide Financial Advisory Services.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 6 - AUTHORIZATION TO ACCEPT PROPOSAL OF CIMATO & SONS, INC. FOR THE CONSTRUCTION AND INSTALLATION OF APPROXIMATELY 1,070 LF OF EIGHT (8") INCH C-900 PVC WATERLINE, TWO (2) HYDRANTS, FOUR (4) VALVES AND APPURTENANCES IN CIMATO FAMILY BUSINESS PARK, TOWN OF CLARENCE, NEW YORK, EC NO. 6807, PROJECT NO. 201500185**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** The Erie County Water Authority ("Authority") desires to enter into a Main Extension Agreement (Builder-Contractor-Developer) with Cimato & Sons, Inc. for the construction and installation of approximately 1,070 lf of eight (8") inch C-900 PVC waterline, two (2) hydrants, four (4) valves and appurtenances in Cimato Family Business Park, Town of Clarence, New York; and

**WHEREAS,** The materials, work, labor and services for said installation shall be supplied and paid for by the applicant; and

**WHEREAS,** Said installation of main and hydrants has been assigned Work Authorization No. EC-6807; and

**WHEREAS,** Russell J. Stoll, Executive Engineer advised that the materials, work, labor and services for said installations, as proposed to be supplied and installed by the applicant, meet with the Authority's specifications;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of Cimato & Sons, Inc. for the construction and installation of approximately 1,070 lf of eight (8") inch C-900 PVC waterline, two (2) hydrants, four (4) valves and appurtenances in Cimato Family Business Park, Town of Clarence, New York; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Main Extension Agreement (Builder-Contractor-Developer) between the Authority and Cimato & Sons, Inc. covering the abovementioned subdivision.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 7 - AUTHORIZATION TO ACCEPT THE CONSTRUCTION AND INSTALLATION OF 2,870 LINEAR FEET OF EIGHT-INCH C-900 PVC WATERMAIN, FOUR HYDRANTS, TWO TWELVE-INCH BUTTERFLY VALVES, EIGHT EIGHT-INCH GATE VALVES AND APPURTENANCES IN HARRIS HILL SUBDIVISION, PHASE 1, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 200500268, EC NO. 6645**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority ("Authority"), by resolution dated June 9, 2015, identified as Item No. 6, of the Minutes of that meeting, accepted the proposal of with Windsor Ridge Partners, LLC for the construction and installation of approximately 2,870 linear feet of eight-inch C-900 PVC watermain, four hydrants, two twelve-inch butterfly valves, eight eight-inch gate valves and appurtenances in Harris Hill Subdivision, Phase 1, Town of Clarence, New York, identified by Work Authorization No. 6645; and

**WHEREAS**, The Bill of Sale dated March 1, 2016 and the Schedule of Inventory dated January 25, 2016 have been approved by Russell J. Stoll, Executive Engineer and the construction and installation of 2,870 linear feet of eight-inch C-900 PVC watermain, four hydrants, two twelve-inch butterfly valves, eight eight-inch gate valves and appurtenances in Harris Hill Subdivision, Phase 1, Town of Clarence, New York have been installed in accordance with the specifications of the Authority as certified; and

**WHEREAS**, The Division of Environmental Health of the Health Department of the County of Erie has approved the completed works for public water supply improvement for Harris Hill Subdivision, Phase 1, Town of Clarence, New York; and

**WHEREAS**, Karen A. Prendergast, Comptroller has reviewed the costs of the main and hydrants and finds them reasonable and correct; and

**WHEREAS**, Russell J. Stoll, Executive Engineer recommends approval and acceptance of said main and hydrants;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accept the construction and installation of 2,870 linear feet of eight-inch C-900 PVC watermain, four hydrants, two twelve-inch butterfly valves, eight eight-inch gate valves and appurtenances in Harris Hill Subdivision, Phase 1, Town of Clarence, New York.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 8 - AUTHORIZATION TO ACCEPT THE CONSTRUCTION AND INSTALLATION OF 997 LF OF EIGHT (8") INCH PVC WATERMAIN, TWO (2) HYDRANTS AND APPURTENANCES IN WATERFORD ESTATES PHASE 3 PART E, TOWN OF CLARENCE, NEW YORK, PROJECT NO. 201300156, EC NO. 6664**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority ("Authority"), by resolution dated January 22, 2015, identified as Item No. 3, of the Minutes of that meeting, accepted the proposal of Waterford Estates Lots LLC for the construction and installation of approximately 900 lf of eight (8") inch C-900 PVC watermain, two (2) hydrants and appurtenances in Waterford Estates Phase 3 Part E, Town of Clarence, New York, identified by Work Authorization No. 6664; and

**WHEREAS**, The Bill of Sale dated July 17, 2015 and the Schedule of Inventory dated June 30, 2015 have been approved by Russell Stoll, Executive Engineer and the construction and installation of 997 lf of eight (8") inch PVC watermain, two (2) hydrants and appurtenances in Waterford Estates Phase 3 Part E, Town of Clarence, New York have been installed in accordance with the specifications of the Authority as certified; and

**WHEREAS**, The Division of Environmental Health of the Health Department of the County of Erie has approved the completed works for public water supply improvement for Waterford Estates Phase 3 Part E, Town of Clarence, New York; and

**WHEREAS**, Karen A. Prendergast, Comptroller has reviewed the costs of the main and hydrants and finds them reasonable and correct; and

**WHEREAS**, Russell J. Stoll, Executive Engineer recommends approval and acceptance of said main and hydrants;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accept the construction and installation of 997 lf of eight (8") inch PVC watermain, two (2) hydrants and appurtenances in Waterford Estates Phase 3 Part E, Town of Clarence, New York, and said main and hydrants be added to the property records of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 9 - AWARD OF CONTRACT TO UTILITY SERVICE CO., INC. FOR  
CONTRACT NO. W-22C-2, STORAGE TANK REFURBISHING -  
ELEVATED, PROJECT NO. 201300266 - \$415,131.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports on the 27<sup>th</sup> day of January, 2016, and in the NYS Contract Reporter on the 25<sup>th</sup> day of January, 2016, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for Contract No. W-22C-2, Storage Tank Refurbishing - Elevated; and

**WHEREAS**, Sealed bids or proposals were opened in the office of the Authority on the 16<sup>th</sup> day of February, 2016, at 11:30 a.m., local time, and were as follows:

<b>BIDDERS</b>	<b>AMOUNT</b>
Utility Service Co., Inc.	\$ 415,131.00
Principle Industrial Services, LLC	426,500.00
Amstar of Western New York, Inc.	460,000.00
Global Contracting & Painting, Inc.	532,000.00
Erie Painting and Maintenance, Inc.	629,500.00
Worldwide Industries Corp.	651,900.00
Atlas Painting & Sheeting Corp.	1,125,000.00; and

**WHEREAS**, The bid bonds have all been approved by Anthony Alessi, Claims Representative/Risk Manager; and

**WHEREAS**, Lavonya Lester, Director of Equal Employment Opportunity, has advised that the low bidder, Utility Service Co., Inc. has complied with the Authority's Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that fact; and

**WHEREAS**, Wendel WD Architecture, Engineering, Surveying and Landscape Architecture, P.C., Consulting Engineers, Russell J. Stoll, Executive Engineer and Jay Meyers, Production Engineer have reviewed the specifications and bids and determined that Utility Service Co., Inc. is the lowest bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

**NOW, THEREFORE, BE IT RESOLVED:**

That it is hereby determined that Utility Service Co., Inc. is the lowest responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for Contract No. W-22C-2, Storage Tank Refurbishing – Elevated in the total amount of \$415,131.00; and

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

**RESOLVED:** That the Secretary is hereby authorized to return to the unsuccessful bidders their deposit submitted with their bid to the Authority for the abovementioned project; and be it further

**RESOLVED:** That the Director of Administration is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 10 - APPROVAL OF AMENDMENT NO. 1 OF WM. SCHUTT ASSOCIATES TO PROVIDE CONSULTING ENGINEERING SERVICES FOR WATER SYSTEM IMPROVEMENTS IN THE VILLAGE OF WILLIAMSVILLE, IDENTIFIED AS CONTRACT NO. WSA-009, PROJECT NO. 201400158 - \$5,500.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** Heretofore and on the 4<sup>th</sup> day of September, 2014, the Erie County Water Authority ("Authority") entered into a Professional Services Contract with Wm. Schutt and Associates for Contract No. WSA-009, design and construction of watermain improvements at various locations throughout the Village of Williamsville; and

**WHEREAS,** Said consultant has submitted Amendment No. 1 in the sum of \$5,500.00 to revise the fee for the General Services phase of the Professional Services Contract; and

**WHEREAS,** The reason for said change is because additional General Services are required due to the increase in the project schedule and the additional effort required coordinating with NYSDOT; and

**WHEREAS**, Leonard F. Kowalski, Sr. Distribution Engineer and Russell J. Stoll, Executive Engineer recommend approval of said Amendment No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 1 of Wm. Schutt and Associates in the amount of \$5,500.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 11 - APPROVAL OF AMENDMENT NO. 1 OF WITH CHA CONSULTING, INC. TO PROVIDE CONSULTING ENGINEERING SERVICES FOR WATER SYSTEM IMPROVEMENTS ALONG SENECA STREET, TOWN OF WEST SENECA, IDENTIFIED AS CONTRACT NO. CH-007, PROJECT NO. 201400200 - \$6,000.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 4<sup>th</sup> day of September, 2014, the Erie County Water Authority ("Authority") entered into a Professional Services Contract with CHA Consulting, Inc. for Contract No. CH-007, design and construction of water system improvements along Seneca Street, Town of West Seneca; and

**WHEREAS**, Said consultant has submitted Amendment No. 1 in the sum of \$6,000.00 to revise the fee for the General Services phase of the Professional Services Contract; and

**WHEREAS**, The reason for said change is because additional General Services are required due to the increase in the project schedule and the additional effort required coordinating with National Fuel; and

**WHEREAS**, Leonard F. Kowalski, Sr. Distribution Engineer and Russell J. Stoll, Executive Engineer recommend approval of said Amendment No. 1;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 1 of CHA Consulting, Inc. in the amount of \$6,000.00 to provide for the abovementioned change be approved; and be it further

**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 12 - APPROVAL OF AMENDMENT NO. 2 OF EMA, INC. FOR MANAGEMENT AND OPERATIONS ENHANCEMENTS, ASSISTANCE IN OPTIMIZING OPERATIONS AND MAINTENANCE, IDENTIFIED AS CONTRACT NO. EMA-003, PROJECT NO. 201400160 - \$230,000.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** Heretofore and on the 4<sup>th</sup> day of September, 2014, the Erie County Water Authority ("Authority") entered into a Professional Services Contract with EMA, Inc. to provide the Authority with services identified as Management and Operations Enhancements, Assistance in Optimizing Operations and Maintenance; and

**WHEREAS,** Said consultant has submitted Amendment No. 2 in the sum of \$230,000.00 to provide for the following change:

1. EMA will fill the ECWA IT Director role for the next 12 to 18 months. In order to accomplish this, the designated EMA staff member will spend an average of 5 days a month on site to meet with the IT leadership team; and

**WHEREAS,** The reason for said change is to lead the formation of the IT Governance Committee and define the roles and responsibilities. Provide oversight and support of the business intelligence team and infrastructure team during the build out of the new systems; and

**WHEREAS,** Paul H. Riester, Director of Administration and Robert J. Lichtenthal, Jr., Deputy Director recommend approval of said Amendment No. 2;

**NOW, THEREFORE, BE IT RESOLVED:**

That Amendment No. 2 of EMA, Inc. in the amount of \$230,000.00 to provide for the abovementioned change be approved; and be it further



**RESOLVED:** That the Chairman is hereby authorized to execute said Amendment No. 2 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 13 - AUTHORIZATION TO REFUND SERVICE CONNECTION FEE TO AUTOZONE PARTS, INC. - \$2,000.00**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** On the 19<sup>th</sup> day of November, 2015, AutoZone Parts, Inc. applied for a one-inch service to 6919 Erie Road, Evans, New York and deposited with the Erie County Water Authority ("Authority") the sum of \$2,000.00; and

**WHEREAS,** Donna Spencer, Customer Service Representative, has advised that there was an existing service connection at the site, and therefore, a new service connection was not needed; and

**WHEREAS,** Karen A. Prendergast, Comptroller, recommends that the Authority refund the \$2,000.00 deposit of AutoZone Parts, Inc.; and

**NOW, THEREFORE, BE IT RESOLVED:**

That the Comptroller is hereby authorized and directed to refund \$2,000.00 to AutoZone Parts, Inc.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 14 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUESTS - \$5,094.39**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received leak allowance requests from Authority customers listed below resulting from a service line leak:

1) 3652 Sheridan Dr., Inc.  
3652 Sheridan Dr.

3) RH LAP LLC  
4271 Lake Ave.

Amherst, NY 14226  
\$1,402.28

Blasdell, NY 14219  
\$2,803.25; and

2) Michael Wiseman  
6050 Sheridan Dr.  
Williamsville, NY 14221  
\$888.86

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director advised that the requests contain documentation showing that the leaks have been repaired; and

**WHEREAS,** Said leak allowance requests have complied with all leak allowance requirements; and

**WHEREAS,** As stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

**WHEREAS,** Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance requests;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority grant the leak allowance requests to the abovementioned customers; and be it further

**RESOLVED:** That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customers.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 15 - AUTHORIZATION TO SUBMIT THE ANNUAL EVALUATION SUMMARY FORM, PERFORMANCE MEASUREMENTS REPORT AND MISSION STATEMENT TO THE AUTHORITIES BUDGET OFFICE**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS,** The Erie County Water Authority (Authority) was created by the New York State Legislature as a public benefit corporation and local public authority under Public Authorities Law Section 1050 et seq;

**WHEREAS,** The Authority is subject to regulation and other provisions of the Public Authorities Law including the 2009 Public Authorities Reform Act (PARA);

**WHEREAS,** PARA and Public Authorities Law Sections 2800(1)(a)(15) and 2800(2)(a)(15) and 2824(7) require that the Board of every state and local public authority conduct an annual evaluation of its performance;

**WHEREAS,** The annual assessment required by PARA ensures that each board member understands and is accountable to the mission of the Authority and the public interest and that they are performing their duties and responsibilities appropriately;

**WHEREAS,** The New York State Authorities Budget Office (ABO) was created to assess and enforce the compliance of public authorities with the requirements of the Public Authorities Law and PARA and to review, analyze and report on public authorities' operations, budgets and practices; and

**WHEREAS,** The Board members have completed the required individual evaluations, and the Governance Committee has compiled the information from the individual evaluations and aggregated the results in summary form; and

**WHEREAS,** Every local authority is required to file a Mission Statement and Performance Measurements Report with the ABO annually; and

**WHEREAS,** To comply with PARA, the Summary Form, Mission Statement and Performance Measurements Report must be transmitted by the Authority to the ABO no later than March 31, annually;

**NOW, THEREFORE, BE IT RESOLVED:**

That Ashley W. Johnson, Deputy Associate Attorney, is hereby authorized to submit the Evaluation Summary Form, Mission Statement and Performance Measurements Report to the ABO no later than March 31, annually.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 16 - AUTHORIZATION TO FILE THE PUBLIC AUTHORITY REPORTING INFORMATION SYSTEM (PARIS) 2015 ANNUAL REPORT TO THE NEW YORK STATE AUTHORITY BUDGET OFFICE**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, In accordance with the Public Authority Reform Act of 2005, the Erie County Water Authority (Authority) is required to file an Annual Report which reflects the 2015 results of operations and other supporting information; and

**WHEREAS**, The certification statement must be affirmatively answered confirming that the Report has been presented to and accepted by the Board before the submission of the data; and

**WHEREAS**, The Authority authorizes the Deputy Director as Chief Financial Officer (CFO) and the Executive Director as Chief Executive Officer (CEO);

**NOW, THEREFORE, BE IT RESOLVED:**

That the Deputy Director as CFO and the Executive Director as CEO are hereby authorized to file the Public Authority Reporting Information System 2015 Annual Report to the New York State Authority Budget Office.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 17 - AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH TANK INDUSTRY CONSULTANTS, INC. TO PROVIDE CONSULTING ENGINEERING SERVICES FOR STORAGE TANK INSPECTIONS, PROJECT NO. 201600068, IDENTIFIED AS CONTRACT NO. TIC-002**

Motion by Mr. Anderson seconded by Mr. Schad

**WHEREAS**, Heretofore and on the 19<sup>th</sup> day of November, 2015 the Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified firms to provide consulting engineering services for Storage Tank Inspections; and

**WHEREAS,** A copy of the RFP was sent to:

Tank Industry Consultants, Inc.  
Greenman-Pedersen, Inc.  
KTA-Tator, Inc.; and

**WHEREAS,** Proposals were received from all three firms; and

**WHEREAS,** KTA-Tator, Inc. subsequently requested to withdraw their proposal; and

**WHEREAS,** The RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

**WHEREAS,** Upon evaluating the responses to the RFP, the Authority deems it advisable to have Tank Industry Consultants, Inc. provide consulting engineering services for Storage Tank Inspections; and

**WHEREAS,** Russell J. Stoll, Executive Engineer recommends that the Authority enter into a Professional Services Contract with Tank Industry Consultants, Inc.;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority accepts the proposal of Tank Industry Consultants, Inc. to provide consulting engineering services for Storage Tank Inspections, identified as Contract No. TIC-002; and be it further

**RESOLVED:** Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

**RESOLVED:** That the Chairman hereby is authorized to execute said Professional Services Contract on behalf of the Authority; and be it further

**RESOLVED:** That the Secretary hereby is authorized to forward an executed copy of said Professional Services Contract together with a certified copy of this resolution to Tank Industry, Inc.

Ayes: Three; Commrs. Jann, Schad and Anderson  
Noes: None

**ITEM 18 - Service Connection Work Order List:**

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2016-10, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 15-03-02 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 15-04-02 and large services under Contract No. 15-02-01 to Kandey Company, Inc.

<b>EDIN COUNTY WATER AUTHORITY</b>				<b>DATE</b> 3/11/2016						
<b>SERVICE CONNECTION WORK ORDER</b>				<b>PAGE</b> 1						
<b>TO: KANDEY COMPANY INC</b> <b>19 KANDLER DR</b> <b>WEAFT SPRING HT 14324-3345</b>				<b>NO. 1</b> 2016-10 <b>DATE:</b> 3/11/2016 <b>CONTRACT:</b> 15-03-01						
THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO HAVE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECHA ENGINEERS.										
SERVICE NUMBER	OWNER	TYPE	APPLICANT NAME	FILE	TYPE	WATER CONNECTION/STATION	EST MATERIAL FEE	WATER MATERIAL FEE	SERVICE FEE	BILLING FEE
919575	1988	TRANSIT RD	CLARENCE	1988	TRANSIT RD LAC	4"	Domestic	0	3,300.00	60406643-0
COMMENTS: ALSO 4" PPP CHECK # 41133 FOR DON JWC										
919576	1988	TRANSIT RD	CLARENCE	1988	TRANSIT RD LAC	4"	PPP	0	12,000.00	60806643-0
COMMENTS: ALSO 4" DON CHECK # 41134										
COMMENTS: ALSO 4" DON CHECK # 41134										

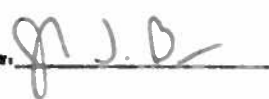
CONSTRUCTION ENGINEER:



CONTRACTOR:



SUPERVISOR:



SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
 THE EDIN COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

DMK  
 3-11-16

ERIE COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

WORK DATE 3/11/2016  
PAGE: 3

TO: RUSO DEVELOPMENT INC  
835 WEST MAIN ST  
SPRINGVILLE NY 14141

NO.: 2016-10  
DATE: 3/11/2016  
CONTRACT: 15-06-03

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF SCWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	APPLICANT'S NAME	TYPE	SIZE	MAIN	NEW	MAIN	SERVICE	BEARING
913747	8514 CORNELIA STONE RD	ROSE	STEVE COONAN	1"	Residential			2,000.00	60510287-2
REMARKS: SURVEY WITH APPL									
913134	5019 CHAPPEL RD	HANCOCK	JERRY LINDSTROM	1"	Residential			2,000.00	14550320-0
REMARKS: ON WELL AS OF 1/21/2002									
60390237	19	SUNSET DR	CHUCK PARR STEVE MOORE	3/4"	Residential	WATER DISTRICT		2,000.00	60390481-9

SUBMITTAL REVIEWED:

*David H. Kneale 3/6/16*

COMPLETION:

*Kevin A. Reddy*

SIGNATURE:

*John J. O.*

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DNIS  
3-11-16*

BRIS COUNTY WATER AUTHORITY  
SERVICE CONNECTION WORK ORDER

WORK DATE 3/11/2016  
PAGE: 3

TO: MICHAEL LEWIS & MICHAEL COFFY CORP  
140 CHESTER RD  
LANCASTER KY 40006

ISS.: 2016-10  
CITY: 3/11/2016  
CITY: 15-03-03

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREIN AND TO THESE TERMS IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AGREED TO HAVE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF BWA ENGINEER.

SERVICE ORDER	ADDRESS	APPROVED	DATE	TYPE	MAIN	WATER	WATER	SERVICE	STATUS
ORDER	ADDRESS	DATE	DATE	TYPE	WATER	WATER	WATER	WATER	WATER
740343 0720	CLARKSON DRIVE CT	CLARKSON	THOMAS BUILDERS INC	1"	Residential		7	2,000.00	00000000-0
318913100 100	WINDY WAY	ANDREWS	RICHARD GUNTER	1/4"	Residential	WATER DISTRICT	A	2,000.00	00000000-0
71800000 10	CHAMPAIGN LN	LANCASTER	STAN BROWN	1/4"	Residential	WATER DISTRICT		2,000.00	00000000-0

CONTRACTOR SIGNATURE: James J. Burns 3/11/16 AUTHORIZED SIGNATURE: James J. Burns APPROVED: J. J. D.

REMARKS: ALL WORK SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.  
THE BRIS COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

Motion by Mr. Jann seconded by Mr. Anderson and carried to enter Executive Session for the purpose of contract negotiations.

Motion by Mr. Anderson seconded by Mr. Schad and carried to exit Executive Session

## VIII. - ADJOURNMENT

Motion by Mr. Anderson, second by Mr. Schad and carried that the meeting adjourn.

Joseph T. Burns  
Secretary to the Authority

SLZ

3/24/16